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Subject: Visa and visa extension procedure (hereafter called Entry permit).

From the 15. February 1955 the Entry permit procedure will be the following:

1./ The legation transmits every entry permit case connected with foreign

trade to the delegation, in urgency immediately, and in other cases within

24 hours, for the purpose of transmitting it to Budapest. Therefore the head

of the delegation is responsible for the rorwarding - in proper time and with

corresponding data - of all foreign trade connected entry permit request. The

delegation forwards the request to the Ministry of Foreign Trade, Interstate

main section of capitalist countries.

- 2./ From political and from foreign trade view points it is equally important that the forwarding of entry permits to Budapest be accelerated. In this interest when taking care of entry permit cases the delegation should follow the below detailed procedure:
- a./ If the applicant travels with regular passport the request should be transmitted -together with the statement regarding data contained in the foreign ministry application blank to the Ministry of Foreign Trade, Interstate main section, by open telegram or by teletex, or if there is no such facility, by airmail, respectively in cases demanding speedier expedition, by telegram.
 - a./ The submission of the following data are necessary:
 - 1. The foreigner's complete name.
 - 2. Citizenship.
 - 3. In case if traveler has been previously a citizen of another country, the old citizenship and the time of acquisition of the new citizenship.
 - 3. The name of the father and the mother.
 - 4. Birthplace and year.
 - 5. Profession and name of represented rirm.
 - 6. Exact permanent address.

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- 7./ Number and expiration of passport.
- 8./ Reason of travel (entry).
- 10./ To whom respectively to what foreign trade organ applicantwishes to go.(to visit).
- 11./ Has applicant ever been in Hungary, when, for what purpose.
- 12./ Has applicant relatives or acquaintances in Hungary and if so who.
- 13./ Where does applicant wish to receive the visa(entry permit)

Simultaneously with the data the delegation should send by airmail three photographs of applicant to the Interstate main section.

When transmitting visa extension request it is sufficient to state the complete name of the foreigner, citizenship, the reason why the original visa has not been used up, and the name of the receiving (No.10.) foreign trade organ. / The place of visa receiving—see No.13.— should be stated only if it does not correspond to the original given location./

type of special passport it is sufficient to state the full name, the number and type of passport, the name of the represented organ or firm, the reason of travel and the receiving Hungarian foreign trade organ.

It is not practical to ask visa extension for persons traveling with special type passports. Instead of this new visa could be applied for.

- c./Delegations that have facility to send open telegrams or telex should forward by courier only those requests to which the delegation makes a remark of confidential nature. (For example: the travel(the entry) is not recommended on basis of the presented reasons, or the delegation has an observation of political nature regarding the person or the firm.)
- d./ Delegations that have no facility to send open telegrams or telex by courier/
 can forward the requests received at courier time or 4-5 days before that time

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- but always considering what is mentioned under point c./ to the Ministry of Foreign Trade, Interstate main section.
- 3./ An important data of the visa request is the type of the foreigner's passport. Our legations do not issue visaes granted for special type passports
 to persons possessing regular passports.
- a./ The Ministry of Foreign Trade, passport section obtains a visa from the Ministry of Interior in about 4-5 weeks, for a period of validity of six weeks, on regular passports, unless the passport is retained by some reason by the receiving organ.

Visa extension to persons traveling with regular passports is generally granted by the Ministry of Interior (but for less than six weeks validity) upon request of the receiving organ.

The granting period Validity of the visa extension: from 10 days to 3-4 weeks. The Ministry of Foreign Trade, passport section may ask visa extension from the Ministry of Interior only within three months counted from the issuance(granting) of the original visa. After this time new visa should be applied for.

In exceptional cases there might be a difference in the above mentioned granting period. Therefore the delegation should never make a definite promise to applicant as to exact date, approximate (forseeable) could be communicated.

- b./ For special type passports the Ministry for Foreign Trade, passport section obtains a visa from the Foreign Ministry in about 2-3 days time, counted from the day when receiving organ takes action, unless it is withheld by the receiving organ for some reason. The validity of the visa is, according to necessity, from 4 to 6 weeks.
- c./ The foreigner may enter through the Hungarian border until 2400 Hours of the last day of his entry permit's validity.



4

4./ Requests necessitating Ministry of Interior permit, as

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out of turn visa requests (*) and

visa extension requests

could be applied(forwarded) for the exclusively extraordinary justified cases.

The granting period (the waiting period applicant's request is granted) for out of turn visa requests at the Ministry of Interior is varied.

5./ There are two ways in which the delegation is informed about the progress of the entry permit case sent to the Ministry of Foreign Trade.

a. / in case the visa is granted, the visa is received by the respective legation.

b./ in case the entry is considered unnecessary, the legation receives from the Foreign Ministry the negative answer of the receiving organ.

In both cases the delegation is informed of the answer by the legation according to the instructions of the Foreign Ministry.

6./ The delegation should keep and handle its material connected with entry permits separated from other cases.

7./ In entry permit matters the delegation should keep systematic contact with the legation. The legation should be informed - depending necessity respectively according to the request of the legation - of the state of individual request cases.

This circular does not affect the transit visa system.

On the 15 of February 1955 the identical subject circular dated 16 December 1954 ceases to be in force.

Budapest, 26 January 1955.

Bela SZILAGYI m.p.

(*)Similar to preferred or non-quota consideration.

head of the main section.

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